

# Trustee Meeting

## *Prestwick Commons HOA*

*June 26, 2018*

### Board Members Present

Tim Carroll, Jeff Stallard

### Guests

John Rinard (EMS Liaison)

Introductions were made by John Rinard, and the meeting was called to order at 6:34pm

John Rinard discussed the meeting packet contents and state requirements for meeting notification

## **Officers' Reports**

The minutes of the 2017 annual meeting were read by Jeff Stallard. There were no additions, deletions, or corrections. A motion was made (1069 Hornsby) and seconded (1097 Pebble Brook) to approve the minutes. The motion passed.

Tim Carroll presented the balance sheet. No approval was required

## **Elections**

Before beginning, John summarized the rules and regulations regarding elections.

Marilyn Arthur (9012 Barley Loft) was given the floor to discuss why she would like to be on the board of trustees.

Tim Carroll and Jeff Stallard expressed their willingness to serve in the ensuing year. Jodi Beekman's willingness to serve was communicated by John Rinard. No other nominations were entertained. Candidates were Tim Carroll, Jodi Beekman, Jeff Stallard, and Marilyn Arthur.

While ballots were being dispersed, John Rinard and Tim Carroll explained the difference between board members and officers, including legal counsel's advice that officers also be on the board.

A few questions about election process from residents were addressed, including why no legal counsel was present, and what the differences are between board members, officers, and committees.

A motion was made (9047 Barley Loft) and seconded (1059 Hornsby) to close the nominations. The motion passed.

## **EMS Information**

John Rinard talked briefly about what value EMS provides to the neighborhood.

A strong encouragement was given to contact the EMS Closings Department when selling.

The collections policy was detailed. John Rinard will provide collections policy documentation within 60 days.

John Rinard talked about violations, including one received today. Residents were advised to send an email to EMS regarding violations, and to include a picture.

John Rinard addressed a question regarding who is responsible for the collections process, including foreclosure possibility.

A resident asked about issues with parked cars and when city comes into play. John Rinard explained that the street is owned by the city, and residents should call 311.

## **Open Floor**

John opened the floor for questions and comments, but advised that board and EMS cannot talk about personal information.

A resident detailed how a Columbus code enforcement officer had cited them for a vehicle overhanging the sidewalk, and asked why neighbors can't talk to each other first before getting the city involved. John Rinard said that, due to a recent increase in ADA regulation enforcement, it may not have been a neighbor.

**Question:** What is the process when there is a violation?

John Rinard: At this point, only friendly letters are being sent, but that likely will change after consulting with legal counsel.

**Question:** How quickly will violation letters be sent?

John Rinard: It varies.

**Question:** What percentage of violations fees does EMS get?

Tim Carroll: None

**Question:** How quickly will EMS respond to violation email?

John Rinard: Three days

**Question:** How does board know what neighborhood wants to punish?

John Rinard: That should be discussed with the Board of Trustees. John added that the board has access to communication logs, and that urgent emails should include the word 'urgent' in the Subject.

**Question:** Will members of the board accompany EMS walk arounds?

John Rinard: They can, but aren't required to.

**Question:** What is the most recent version of by-laws, and how can I get it?

Tim Carroll: Our website has the most current version.

**Question:** Can the website be brought up to date? The info on it is very old.

Tim Carroll: We want to move everything up to EMS.

**Question:** What is the lawyer's hourly rate?

John Rinard: There is no hourly rate for certain things. The hourly rate is only used when going to court. John also detailed retainer benefits.

**Question:** Does the board retain power to hire contractors?

John Rinard: Yes, but EMS can help with bids.

**Question:** What does the \$6,405 of "other costs" represent?

John Rinard: That bucket is for contingency planning, and should be labeled more appropriately.

**Question:** Are there plans to meet with board to present input on effects of EMS?

John Rinard: The annual meetings are a good venue for that, but other open meetings can be held at the board's discretion.

**Question:** Are newsletters a way of communication code enforcement trends?

John Rinard: Yes, as well as other forms of communication.

**Question:** Can the board call the city on behalf of residents, to generate multiple reports of a problem?

John Rinard: Yes.

**Question:** Is there a way to get information via email from EMS?

John Rinard: Yes, in some cases, but governing documents limit that ability.

**Question:** Are we going to build barrier between Barley Loft and apartments?

John Rinard: We can talk to them, but we have very little power to do anything. John talked about general neighborhood buffers.

**Question:** Can we get notification when things are going to be sent by US mail?

John Rinard: Yes, we can work with the board on that.

Tim Carroll: There were challenges with the paperwork during to the rollout.

**Question:** Is there a way to change the association rules?

John Rinard: Yes, procedures are in place.

## Security

Tim Carroll gave an update on the Powell Road project. The city is continuing progress on road widening. Part of that will affect the Prestwick Commons entrance, and we are being paid for that.

John Rinard talked about security, and recommended that if you see something, say something.

Tim Carroll mentioned the police substation that is being moved from Morse to Sancus.

## Election Results and Closing

Until a new election is held, the Prestwick Commons Board of Trustees now consists of:

- Marilyn Arthur
- Jeff Stallard
- Jodi Beekman

A motion was made and seconded to approve the results of the balloting. The motion passed.

A motion was made and seconded to remove the ballots from the premises. The motion passed.

A motion was made and seconded to adjourn. The motion passed.